



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000016350

Page: 1 of 3

Payment Terms: NET30 **Freight Terms:** FOB Destination **Ship Via:** US MAIL **PCC:** S **PO Date:** 08/01/2025 **PO End Date:** 08/31/2026 **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: PRESTIGE ELEVATOR SERVICES
2515 TARPLEY RD STE 104
CARROLLTON TX 75006-3301
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1824796123 0 004

Purchaser: Jason K Adams
Phone: 512/465-4181
Fax: 512/465-5641

Ship To Attention: Christina Mullins Carter

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Email: jason.adams@txdmv.gov

Bill To Fax:

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

All Deliverables shall be provided or performed in accordance with TxDMV's statement of work, and other contractual duties and obligations, which have been provided to the Contractor through IFB 608-23-11882. Additionally, for the avoidance of doubt, by providing the Deliverables contemplated by this Purchase Order, the Contractor agrees to be bound by IFB 608-23-11882 and the attachments incorporated thereto, including, but not limited to, the TxDMV Contract Terms and Conditions, which is incorporated into this Purchase Order and governs and applies to, all Deliverables provided hereunder. Unless expressly stated otherwise in this Purchase Order, in the event of a conflict, ambiguity, or inconsistency between or among any Contract documents, the following documents, including any amendments thereto, shall control in the specified order of precedence:

- (1) IFB 608-23-11882 (minus Attachments A and B),
- (2) Attachment A, TxDMV Contract Terms and Conditions,
- (3) This Purchase Order,
- (4) Attachment B, Statement of Work,
- (5) Contractors Completed Attachment D, Pricing Sheet,
- (6) Contractors Completed Attachment F, HUB HSP,
- (7) Contractors Completed Attachment G, Disclosure of Interested Parties, and
- (8) Contractors Response and other associated documents (minus Contractors Completed Attachments D, F, and G)

Initial Term: 02/14/2023 to 08/31/2023 under PO #0000012306

1st Optional Renewal: 09/01/2023 to 08/31/2024 under PO #0000013155

2nd Optional Renewal: 09/01/2024 to 08/31/2025 under PO #0000014752

3rd Optional Renewal: 09/01/2025 to 08/31/2026 under PO #0000016350

4th Optional Renewal: 09/01/2026 to 08/31/2027

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Special Payment Notes (Advance Payment, Payment Type, etc.)

Quantity(ies):

Authorized Signature

Jason Adams, MS, CTCM, CTCO

08/01/2025



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Page: 2 of 3

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Delivery:

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately. Enter any other special delivery requirements.

Additionally, this Purchase Order is governed by the current TxDMV Contract Affirmations and TxDMV Contract Terms and Conditions, unless modified by Supplemental Conditions approved and provided by TxDMV. If this PO contains goods or services purchased from a DIR Cooperative Contract, the purchase is governed by the current TxDMV Supplemental Terms and Conditions with Affirmations for Purchases through the DIR Cooperative Contracts Program. These documents can be found at: <http://www.txdmv.gov/contractors-vendors>. For the avoidance of doubt, unless expressly stated otherwise in this Purchase Order or a TxDMV signature document, in the event of a conflict, ambiguity, or inconsistency between or among any Purchase Order documents, all TxDMV documents take precedence over the Contractors documents, if any.

TxDMV Contract Representative:

Javier Gomez
Javier.Gomez@txdmv.gov
512-431-0297

Vendor Contact:

Diana Farnsworth
Office Manager
Prestige Elevator Services, LLC.
Office: 469-209-6369
Cell: 469-404-2147
3321 Garden Brook Dr., Farmers Branch, TX 75234
diana@prestigelevatorllc.com

Eric Schwarzenbach
President
Prestige Elevator Services, LLC.
eric@prestigelevatorllc.com
Cell: 469-990-4614

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	FY26 - Prestige Monthly Elevator Services - Bldg 1 and Bldg 2 (formerly known as Bldg 6)	31102	910/13	12.0000	MO	\$2,571.42000	\$30,857.04	08/01/2025

Contract ID:
0000011882

ReqID:
0000017129

Schedule Total \$30,857.04

Term: 09/01/2025 to 08/31/2026

Item Total for Line # 1 \$30,857.04

Authorized Signature

Lance Adams, MS, CTCM, CTCO

08/01/2025



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Page: 3 of 3

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Elevator yearly inspections - There are a total of 6 elevators in both Bldg 1 and Bldg 2	31102	910/13	6.0000	EA	\$1,000.00000	\$6,000.00	08/01/2025
							Schedule Total	\$6,000.00
Contract ID: 0000011882					ReqID: 0000017129			
Term: 09/01/2025 to 08/31/2026							Item Total for Line # 2	\$6,000.00

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	Elevator repair and maintenance - There are a total of 6 elevators in both Bldg 1 and Bldg 2	31102	910/13	195000.00 00	EA	\$1.00000	\$195,000.00	08/01/2025
							Schedule Total	\$195,000.00
Contract ID: 0000011882					ReqID: 0000017129			
Term: 09/01/2025 to 08/31/2026							Item Total for Line # 3	\$195,000.00

Total PO Amount \$231,857.04

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Laura Adams, MS, CTCM, CTCO

08/01/2025